

**PEYTON PINES HOMEOWNERS ASSOCIATION**

**P.O. BOX 158**

**PEYTON, CO 80831**

**Meeting of the PPHOA Board of Directors**

**February 13/2022**

The meeting of the Board was conducted by Zoom call and was called to order at 4:00 pm.

A duly quorum was in attendance. The Board elected the following officers:

- Sharon Friedman was elected President
- Kate Buffeti was elected Vice-President
- Debbie DeBaun was elected as Secretary/Treasurer.

The following items were discussed:

- Should the Board call a meeting earlier than the regular June meeting. It was decided that it would be best to have the time to hopefully find more people willing to serve on the Board.
- We want to send out a mailing. Kate indicated that she had the information. Debbie also stated that there was information in the QuickBooks file from which address labels could be printed but there would have to be research done to ensure that the addresses were up-to-date.
- Debbie would check with the web-hosting company to ensure we had access.
- Kate and Debbie would work on getting the QuickBooks file updated. Kate would print off the bank statements from 2020 and give to Debbie to update the file. Getting this info to Debbie would be done within the next two weeks.
- Debbie will check with Don Cade, CPA about the taxes for the HOA and any outstanding amounts owed to him.
- Debbie will contact Generations Church to see if we can rent their room for the annual meeting.
- Sharon will check the status of the Peyton Pines signs at Ranch Hand and Hopper, Bradshaw Lane and Peyton Highway to see if they are still standing. Reports are that at least two of them are down.
- Kate will ask Cindy Morris if she has any mail from the PO Box and if she still has a key to the box. Kate will also look through the boxes to see if she can find the PO Box keys.
- Kate is to complete organizing the boxes received from the previous board and any subsequent information received.
- Kate has a contact with the Peyton School and will contact him/her about a potential site for the annual meeting.
- Sharon will reach out to Becky to see if she wants to help with maintaining the website. Once the website access is completed, the meeting notes will be posted which should send out emails to those who have signed up for email notifications. We will also post on Nextdoor and the Peyton Pines 719 Facebook pages to look to the HOA's official website for updates. It was agreed that the HOA business will not be discussed on these sites, but it might help to point interested residents to the website.

A motion was made and seconded the adjourn the meeting at 5:15 p.m.

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Debbie DeBaun, Secretary